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## NON-CONFORMING SITE REPORT FORM

**Date:** \_\_\_\_\_ **WOODWORK INSTITUTE Project #:** \_\_\_\_\_  
(If Applicable)

**Project Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**General Contractor:** \_\_\_\_\_

Materials  **HAVE** or  **HAVE NOT** been delivered to the above referenced project as indicated below:

See attached list, identified as **ATTACHMENT "A"**.

As listed herewith: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The following jobsite conditions were observed that may have adverse affect on the materials delivered or to be delivered: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(Enumerate conditions observed, i.e., Temperature, Moisture, Construction activities, etc.)

We will not be liable for any damages to the goods and/or materials as a result of the above enumerated conditions, nor any other conditions which may adversely affect the goods and materials so delivered.

By presentation of this notice, we hereby notify the general contractor / owner of the presence of these adverse conditions, and disclaim any responsibility for any damage sustained by any materials furnished as a result of such conditions.

**Firm:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Signed:** \_\_\_\_\_

**WOODWORK INSTITUTE Comments:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Verified by \_\_\_\_\_  
 (WOODWORK INSTITUTE Inspector)

**FOR A LIST OF OUR DIRECTORS OF ARCHITECTURAL SERVICES, PLEASE VISIT:**  
**WWW.WOODWORKINSTITUTE.COM,**  
**OR CALL THE WI ADMINISTRATIVE OFFICE, (916) 372-9943**