

QUALITY



ASSURANCE THROUGH CERTIFICATION



WOODWORK
INSTITUTE

www.woodworkinstitute.com

Woodwork Institute is the AIA California Council's endorsed "millwork specifier and certifier."

About the Woodwork Institute

The Woodwork Institute is a self-regulating, nonprofit organization dedicated to elevating the quality of architectural millwork throughout the industry.

Our Core Purpose

To assure excellence and craftsmanship in woodwork.

Our Core Values

Character:

- We believe that *trust is earned*.
- We strive to act with *integrity, discipline, accountability, and dedication*.
- We strive to *do the right thing*, even when no one is watching.
- We believe in the power of a *positive attitude*.
- We value *politeness and respect*.

Competence:

- **We believe**
there is **no substitute**
for **“knowing your stuff”**
and **having the ability**
to **execute**
fine craftsmanship
in **what we do.**

Woodwork Institute's Key Quality Assurance Options

WI aims to elevate the quality of architectural millwork through our programs, services, and offerings, which include:

- **The North American Architectural Woodwork Standards** – the leading industry standards manual, produced as a joint project of Woodwork Institute, the Architectural Woodwork Institute, and Architectural Woodwork Manufacturers Association of Canada.
- **WI's Certified Compliance Program** – a quality assurance program that verifies project specifications have been met.
- **WI's Monitored Compliance Program** – an ongoing quality assurance program that verifies project specifications are being met throughout production.
- **WI's Certified Seismic Installation Program** – a quality assurance program that provides OSHPD-preapproved seismic engineering and specifications and ensures installation specifications have been met.

Other Services From Woodwork Institute

- **WI's Site Compliance Inspection Service** – a quality assurance inspection intended to solely assess whether a building has been properly acclimatized to allow for proper millwork installation.
- **WI's Independent Inspection Service** – a quality assurance service provided to a contractual party to a project in which no certification program was specified yet compliance to the specifications is desired.
- **WI's Expert Witness Opinion Service** – a quality assurance service provided to a contractual party to a project, in which litigation is imminent.



The Importance of Quality Assurance

The Woodwork Institute has created quality assurance programs to help maintain a superb level of quality among members by setting the bar with the *North American Architectural Woodwork Standards*, WI has created certification programs that ensure each project will be completed with attention to detail, meticulous craftsmanship, and adherence to WI's standards.

Use the Leading Millwork Standards

The *North American Architectural Woodwork Standards*, is an industry standard for architectural millwork in which the materials, fabrication, workmanship, installation, and aesthetics are established depending on the grade or grades specified, while providing the design professional, fabricator, and installer flexibility in delivering the owner's desired results. While NAAWS specifies quality materials, fabrication, and installation consistent with economic utilization of resources for the grade(s) selected, enforcement is limited to the contract documents.

NAAWS clearly and completely defines all materials and joinery, fosters fair competition with all bidders using one standard of quality, discourages the substitution of unknown or inferior materials and/or joinery, takes the guesswork out of "or equal" clauses, and is non-discriminatory. NAAWS and inspection services are available to all bidders, whether they are WI members or not.

Enhanced Services

WI can review your specifications prior to bid. To help provide clarity to potential millwork bidders, we offer free specification reviews.

Verify the Quality of Your Completed Project

WI's **Certified Compliance Program** is an established quality assurance tool for millwork projects used in conjunction with the standards contained within NAAWS. The program provides an unbiased means of verifying that the quality of fabricated and installed millwork conforms to a project's plans and specifications.

Review the Quality as Your Project Is Constructed

The **Monitored Compliance Program** expands upon the Certified Compliance Program by delivering ongoing reviews and inspections of the project by WI staff from start through completion. Requiring Monitored Compliance conveys not only that a quality outcome is expected but also that quality is demanded throughout the project. It allows for ongoing correction of issues with minimal disruption to the project schedule.

Assure Your Project Is Earthquake Safe

The **Certified Seismic Installation Program** provides access to WI's OSHPD seismic casework installation pre-approvals. This program can be used as an expansion of WI's Certified Compliance or Monitored Compliance programs or as a stand-alone compliance program. It provides a non-biased means of verifying conformance to a project's specified seismic casework installation, including presence and location of in-wall blocking and fastener size, frequency, and location. Shop drawings are reviewed for proper documentation of blocking location requirements. The program relieves the architect of the need to provide calculations for casework attachment, resulting in significant savings in both engineering costs and detailing time.

Which WI Quality Assurance Option Is Right for Your Project?

OPTION	USE IT WHEN	COSTS
<p>North American Architectural Woodwork Standards</p> <p>An industry standard for architectural millwork in which the materials, fabrication, workmanship, installation, and appearance are established depending on the grade or grades specified.</p>	<p>Defined quality is desired.</p> <p>You want to ensure you are specifying quality materials, fabrication, and installation consistent with economic utilization of resources for the grade selected.</p>	<p>None</p> <p>NAAWS is available as a free digital download to members of the design community at www.naaws-committee.com.</p>
<p>Certified Compliance Program</p> <p>CCP affords an increased degree of quality assurance in shop drawings, product fabrication, and/or installation, through the inspection/certification of non-licensees, and the self-inspection/certification of licensees.</p>	<p>An assured outcome is required.</p> <p>Assures shop drawings will contain the necessary documentation to confirm your intended design and quality.</p> <p>Advises fabricator, and/or installer, of your quality concern and requirements. Verifies compliance with your specifications.</p>	<p>Fixed</p> <p>Visit www.woodworkinstitute.com and look under Services and the Cost Sheets for pricing.</p>
<p>Monitored Compliance Program</p> <p>MCP ensures product fabrication, and/or installation, will comply with your specifications through monitoring involvement during the planning, fabrication, and installation process.</p>	<p>Assured performance is required.</p> <p>This allows for correction of issues with minimal disruption to the project schedule. Ensure the performance and compliance of your architectural millwork project specifications. Written status reports are issued during the project's progression, giving you timely notification of any non-compliant findings.</p> <p>For optimal value, we encourage you to advise WI of all MCP projects specified so we can provide timely monitoring.</p>	<p>Variable</p> <p>Visit www.woodworkinstitute.com and look under Services and the Cost Sheets for pricing.</p>
<p>Certified Seismic Installation Program</p> <p>CSIP provides WI-engineered and OSHPD-preapproved methods for the seismic installation of casework. Verification is provided for in-wall blocking, casework installation, and fasteners (including size, location, and frequency). It includes a review of shop drawings for blocking location requirements.</p>	<p>Seismic assurance and time savings are critical.</p> <p>Specified use of WI's seismic casework pre-approvals from California OSHPD relieves the architect of the need to provide calculations for casework attachment and provides a significant savings in both engineering costs and detailing time.</p>	<p>Variable</p> <p>Visit www.woodworkinstitute.com and look under Services and the Cost Sheets for pricing.</p>



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