



# WOODWORK INSTITUTE FELLOWSHIP AWARD

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## PURPOSE

The Woodwork Institute Fellowship Award is intended to honor individuals for their *lifetime of significant achievements and service* to the woodworking industry.

## QUALIFICATIONS

A Nominee may be an Affiliate or Non-Affiliate of WI with no less than 10 years in the industry.

Nominees may have made:

- Notable lifetime achievements, innovations and/or contributions to the advancement of the woodworking industry,
- Notable service contributions to the Woodwork Institute (WI), or
- Educational activities and achievements, including organizational and instructional efforts and/or published work(s) which have had significant influence on the woodworking industry.

## APPLICATION PROCEDURE

- A Woodwork Institute Affiliate, Volunteer or Employee who wishes to nominate an individual for the Woodwork Institute Fellowship Award is responsible for submitting a **Nomination Application** to the Woodwork Institute electronically or via mail. Please see the Application Submittal for more details.
- Related honors, awards, background data, and other attachments of the Nominee may be included with the Nomination Application. Additional exhibits may be included as appropriate to support the nomination. Such additional exhibits may include, but are not limited to, renderings, drawings, photographs, and publications.

## APPLICATION SUBMITTAL

Instructions for **Electronic Submission**:

- Must be made into a single PDF file.
- The Nomination Application should be e-mailed to [fellowship@woodinst.com](mailto:fellowship@woodinst.com)

Instructions for a **Hard Copy Submission**:

Please send the Application to the following address:

Woodwork Institute  
Attn: Fellowship Award  
P.O. Box 980247  
West Sacramento, CA 95798-0247

## DEADLINE

**The Annual Submission Deadline is April 30.**

## WOODWORK INSTITUTE FELLOWSHIP AWARD PROPOSAL

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### JUDGING

Completed applications will be sent to the Fellowship Selection Committee who will consist of two current Directors, two past Directors, and two Fellows, if available, serving two-year terms; if not available, the Board may appoint Fellows as necessary. The Committee will review the applications, and make recommendations to the Board. Selection of a Fellow will be on an achievement or merit basis as determined by the application and moral and leadership qualities.

Upon determination of the Fellowship recipient, the Fellowship Selection Committee will contact the Fellow announcing his/her award, and requesting a recent photograph and review of accomplishments suitable for publishing.

The Fellowship Selection Committee will then request the Nominee's Background Information form to be filled out and submitted.

### METHOD OF RECOGNITION

- Recognition at a future Board meeting
- Framed award certificate
- A donation as may be approved by the Board to the Scholarship Fund by the Woodwork Institute in honor of the Fellow
- Promotion on Woodwork Institute's website and social media channels
- Perpetual plaque with engraved nameplate (*To remain in the WI Office*)

Questions about this Fellowship Award program may be submitted in writing to the address above, or by e-mailing the Administrative Office at [info@woodinst.com](mailto:info@woodinst.com)



# NOMINATION FOR FELLOWSHIP

## *Nomination Application*

Date: \_\_\_\_\_

Dear Fellowship Committee:

I hereby nominate \_\_\_\_\_ , for a Woodwork Institute Fellowship Award. This Nominee has made:

- Notable lifetime achievements, innovations and/or contributions to the advancement of the woodworking industry,
- Notable service contributions to the Woodwork Institute (WI), or
- Educational activities and achievements, including organizational and instructional efforts and/or published work(s) which have had significant influence on the woodworking industry.

Explain why the Nominee is a worthy candidate for the Woodwork Institute Fellowship Award:

1. Notable Services: (*Service to the Woodwork Institute. The information must identify how the Nominee performed above and beyond other WI Affiliates.*)

2. Office and Positions Held (*if applicable*):

3. Leadership Activities (*Organization, position, and year, if applicable*):

4. Additional Exhibits (*If exhibits are being presented, please attach as applicable*).

**NOMINATOR'S CONTACT INFORMATION**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_