

*Effective January 1, 2026***Certified Compliance Program (CCP)*****AZ, CA, ID, NV, OR, WA**

Millwork Contract Amount	Fee
All	\$2,600

Remaining Continental US

Millwork Contract Amount	Fee
All (up to 8 hours staff travel)	\$3,900

Shop Drawing Inspection Only * — All Areas

Millwork Contract Amount	Fee
All	\$390

Certified Seismic Installation Program (CSIP)***Based on CA requirements, available in AZ, CA, ID, NV, OR, WA**

Millwork Contract Amount	Fee
All	\$2,600

Remaining Continental US

Millwork Contract Amount	Fee
All	\$3,750

Effective March 30, 2026

Monitored Compliance Program (MCP) *

AZ, CA, ID, NV, OR, WA

Millwork Contract	Base Fee
Less than \$20,000	\$2,600
\$20,000-\$100,000	\$3,600
\$100,000-\$300,000	\$5,600
\$300,000-\$500,000	\$7,600

*For contracts above \$500,000 please contact the administrative office

Remaining Continental US

Millwork Contract Amount	Fee
All (up to 8 hours staff travel)	Call for Quote

- Out of service area: Add \$500 for travel expenses + cost of flight
- Out of service area includes up to 8 hours of Architectural Service Representative travel time. Projects that exceed allotment will be charged at hourly rate.

Outside of Continental US

Millwork Contract Amount	Fee
All	Call for Quote

Site Compliance Inspection Service (SCIS)**AZ, CA, ID, NV, OR, WA (Other Service Areas — Not Available)**

Base Fee
\$490

Expert Witness Service (EWS) & Independent Inspection Service (IIS)

EWS Base Fee	IIS Base Fee
\$3,750	\$2600

- **EWS: Witness fee of \$1100 will be reimbursed if service is determined to be unnecessary. Remaining cost is for inspection.**
- Base fee includes four hours of ASR service time, up to two hours of travel or standby time fees, and all administrative processing.
- Time incurred beyond the base program allowance is billed at the hourly rate, noted in General Information.
- Travel, lodging, and meal expenses must be reimbursed in addition to these fees outside of CA, ID, NV, OR, WA

***General Information**

- Certification outside AZ, CA, ID, NV, OR, WA requires reimbursement of all Woodwork Institute Representative's incurred travel, lodging and meal expenses above 8 hours of travel.
- CCP & CSIP – Covers shop drawing, product and/or installation certification (including 2 hours of on-site inspection time), Architectural Services Representative travel time within AZ, CA, ID, NV, OR, WA, and administrative processing time.
- CCP Shop Drawing Only Inspection– Covers 1 hour shop drawing inspection and administrative processing time
- Architectural Services Representative time incurred beyond the basic program allowances, are billed at an **hourly rate of \$260**, in quarter-hour increments.
- If an inspection fails, a re-inspection fee will be charged equal to original fee.
- Fees are subject to change and are required to be paid in full at time of request, prior to service.
- If additional fees are required, they must be paid in full before release of certificate/ inspection report
- Fees do not increase if project is delayed.
- Certification fees are based on project location. If a contract covers multiple sites, each site will require a separate certification and will be charged the full base fee without any discount, even if they are under one contract. Projects that are phased or inspected in more than one visit, and whose scope is under one contract, will be charged a base inspection fee, subject to a two-hour minimum charge per additional on-site inspection
- If an inspection is scheduled, but upon arrival it is determined that fabrication and/or additional installation is not ready for inspection, a trip fee (minimum of two hours) will be charge.

Companies with Woodwork Institute Affiliation receive discounts to these fees.